

Terms and Conditions of Hire

Please read and understand our terms and conditions of hire in particularly item 5 and 7.

1. If any details on your Order Form are incorrect please inform JJP Weddings & Events as we will only accept changes to an order from the lead contact (Customer or Customers Representative) via email, telephone, in person or post. Any bookings that are not carried out due to incorrect information on the above form will require full payment.

If at the time of set up we discover that the chairs are not the ones as confirmed by the lead contact or by a delegated member of staff at your venue then this may result in your ordered covers not fitting. In this instance, we are afraid refunds are not possible and any outstanding payments are still due. To avoid this situation, we ask that you keep us updated if your venue replaces their chairs.

2. Final numbers for hired items should be made clear to JJP Weddings & Events 2 weeks before the event. We will allow for slight adjustments to your original estimate as we understand that it is difficult to predict exact guest numbers before this time, we are generally able to accommodate increases on original estimates. We cannot guarantee that sudden increases in numbers at the last minute can always be accommodated. There are no penalties for numbers going down except if your numbers fall below our minimum number. The final invoice is always calculated to the final number of covers required and to bookings where our minimum number policy has been applied the final invoice will include an additional charge. See item 9.

3. Please note that cancellation by the customer with less than 3 months till the booked date will require full payment. Cancellation outside of this time by customers does not require additional payment, but all deposits from the time of booking are unfortunately non-refundable.

4. A non refundable deposit is required to secure all bookings. Our booking policy is on a first come first serve basis. Also required at the time of booking is a £50 refundable deposit which will cover damage or loss to the covers and sashes and any other hired items.

5. The final number of hired items fitted and installed at your venue is the number that we expect to collect after your event. On collection if any hired items are missing then we will inform your venue and the lead contact will be issued with an invoice to replace missing items at costs of £6 per chair cover, £3 per sash and price depending on other individual hired items. The lead contact is responsible for the safe keeping of our hired items before, during and after use. JJP Weddings & Events will collect all hired

items within 48 hours after the event from the event location. Any hired items that are lost or damaged whilst the customer has responsibility will require full replacement and the lead contact will be invoiced accordingly.

6. All outstanding payments are due 8 weeks prior to your event and without this payment, JJP Weddings & Events staff cannot send out items, or set out to dress an event. It is the lead contacts responsibility to ensure that all payments have been sent and received by JJP Weddings & Events.

7. Standard laundering of hired items is included in all of our prices which include stains from food and drinks. If upon inspection after your event we find that irreversible or damage through mistreatment has been caused to our hired items for example rips, footprints, evidence of guests drawing on the linen, cigarette burns, candle wax and excessive food and drink stains etc then this will result in JJP Weddings & Events issuing the lead contact an invoice to replace the damaged stock. See Item 5.

8. At all times during your event the hired items remain the property of JJP Weddings & Events.

9. Minimum number policy – an additional charge of £30 will be added to all bookings that require less than 50 chair covers.

10. Payment of your deposit and signature on your booking form, is deemed as you having read, understood and accepted the terms and conditions of hire. Please do not hesitate to contact us if you would like clarification on any of the above items.

Declaration

I declare that I have read and agree to the terms and conditions of hire and that I shall be responsible for all hired items.

JJP Weddings & Events will not accept booking forms from customers that have not signed the terms and conditions declaration.

Sign: _____

Print: _____

Date: _____

Where did you first hear about our products?
